

**National Science Foundation
Business and Operations Advisory Committee**

March 25, 2019

Wonzie L. Gardner, Jr., Office Head and Chief Human Capital Officer
Office of Information and Resource Management, National Science Foundation

Teresa A. Grancorvitz, Chief Financial Officer and Office Head
Office of Budget, Finance & Award Management, National Science Foundation

Subject: Transmittal of the Report of the Business and Operations Advisory Committee
Subcommittee on Cost Surveillance Policy and Procedures

Dear Mr. Gardner and Ms. Grancorvitz:

At its meeting on December 12, 2018, the Business and Operations Advisory Committee considered the attached report of its Subcommittee on Cost Surveillance Policy and Procedures chaired by Mr. Neil Albert. The findings of the report were presented by Ms. Kim Moreland. Following her presentation, the Committee discussed the report and voted to accept the report.

We want to commend the entire subcommittee for their thoughtful and thorough consideration of the recommendations.

Sincerely,

/s/

Susan Wyatt Sedwick
Charles D. Grimes III
Co-Chairs

Attachment: as stated